

# Exhibit 54-2



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	
1					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27		
2	Position	Staffing Level Guideline		Jurisdiction:	AL800	CA <sup>3</sup>	CO800	CT800	DC800 <sup>2</sup>	DE800	FL800 <sup>2</sup>	GA800	IL800	IN800	LA800	MA800	MD800	MI800	MO800	MS800	NY800 <sup>2</sup>	OH800 <sup>2</sup>	PA800	RI800	SC800	TN800	TX800	VA800	VI800	WI800	WV800	Total	
3				Work split	yes	no	yes	yes	no	no	no	yes	no																				
4				Contracts:	280	1,284	272	209	93	59	457	326	544	406	171	489	292	413	367	267	1,003	976	571	177	271	402	636	215	12	448	123	10,763	
5				Units:	16,120	86,234	16,156	14,674	10,170	4,633	39,633	26,186	44,587	29,466	14,280	40,890	22,791	33,584	23,335	15,860	93,895	70,903	44,817	15,318	17,932	29,590	50,510	18,323	1,387	22,821	9,930	814,025	
6				Properties:	280	1,145	267	208	87	57	445	318	518	386	167	455	288	407	357	259	960	953	556	160	266	390	604	207	11	420	123	10,294	
7				Main Offices:	1	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	1	1	1	1	1	1	1	1	1	1	1
8	Director of Contract Administration <sup>1</sup>	1	per jurisdiction	L	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0.1	1	1	26.1	
9	Administrative Assistant <sup>1</sup>	1	per jurisdiction	L	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	1	1	26	
10	Director of Operations	0.25	per jurisdiction	O	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.1	0.25	0.25	6.6		
11	State Contract Manager	1	per jurisdiction	L	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0.25	1	1	26.25	
12	Area Manager	1	> 6 supervisors	L	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	2	0	0	0	0	0	0	0	0	0	7	
13	Administrative Assistant	1	per main office	L	1	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	1	1	1	1	1	1	0	1	1	29	
14	Quality Assurance Manager	1100	contracts per FTE	L	0.25	1.25	0.25	0.25	0.25	0.25	0.5	0.25	0.5	0.25	0.25	0.5	0.25	0.5	0.25	0.25	1	1	0.5	0.25	0.25	0.25	0.5	0.25	0.25	0.5	0.25	11	
15	Quality Assurance Specialist	350	contracts per FTE (MOR)	L	0.75	3.75	0.75	0.5	0.25	0.25	1.25	1	1.5	1.25	0.5	1.5	0.75	1.25	1	0.75	2.75	2.75	1.75	0.5	0.75	1.25	1.75	0.5	0	1.25	0.25	30.5	
16	Quality Assurance Specialist	500	contracts per FTE (CR & VCHR)	C	0.5	2.5	0.5	0.5	0.25	0.25	1	0.75	1	0.75	0.25	1	0.5	0.75	0.75	0.5	2	2	1.25	0.25	0.5	0.75	1.25	0.5	0.1	1	0.25	21.6	
17	Training & Compliance Specialist	850	contracts per FTE	C	0.25	1.5	0.25	0.25	0.25	0.25	0.5	0.5	0.75	0.5	0.25	0.5	0.25	0.5	0.5	0.25	1.25	1.25	0.75	0.25	0.25	0.5	0.75	0.25	0.1	0.5	0.25	13.35	
18	Local Services Manager	1	for every 5 staff supervised	L	1.25	5.5	1.25	1	0.5	0.25	2	1.5	2.5	1.75	0.75	2.25	1.25	2	1.75	1.25	4.5	4.5	2.75	0.75	1.25	1.75	3	1	0.25	2	0.5	49	
19	Local Contract Specialist	42	properties per FTE	L	6.75	27.25	6.25	5	2	1.25	10.5	7.5	12.25	9.25	4	10.75	6.75	9.75	8.5	6.25	22.75	22.75	13.25	3.75	6.25	9.25	14.5	5	0.25	10	3	244.75	
20	Customer Relations Manager	0.25	per jurisdiction	COL	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.1	0.25	0.25	6.6		
21	Customer Relations Supervisor	1	or every 5 staff supervised	COL	0.25	0.5	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.75	0.5	0.25	0.25	0.25	0.25	0.25	0.25	0.1	0.25	0.25	7.6	
22	Customer Relations Specialist	30,000	units per FTE	COL	0.5	2.75	0.5	0.5	0.25	0.25	1.25	0.75	1.5	1	0.5	1.25	0.75	1	0.75	0.5	3.25	2.25	1.5	0.5	0.5	1	1.75	0.5	0	0.75	0.25	26.25	
23	Finance & Reporting Manager	1,000	contracts per FTE but not >2 jurisdictions	C	0.5	1.25	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	1	1	0.5	0.5	0.5	0.5	0.75	0.5	0.1	0.5	0.5	15.1	
24	Financial Analyst	400	contracts per FTE	C	0.75	3.25	0.75	0.5	0.25	0.25	1.25	0.75	1.25	1	0.5	1.25	0.75	1	1	0.75	2.5	2.5	1.5	0.5	0.75	1	1.5	0.5	0.1	1	0.25	27.35	
25	TRACS Analyst	1150	contracts per FTE	C	0.25	1	0.25	0.25	0.25	0.25	0.5	0.25	0.5	0.25	0.25	0.5	0.25	0.25	0.25	0.25	0.75	0.75	0.5	0.25	0.25	0.25	0.5	0.25	0	0.5	0.25	9.75	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
26	Voucher Training & Compliance Specialist Business Operations Analyst	2000	contracts per FTE	C	0.25	0.75	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.5	0.5	0.25	0.25	0.25	0.25	0.25	0.25	0	0.25	0.25	7.5
27		700	contracts per FTE	C	0.5	1.75	0.5	0.25	0.25	0.25	0.75	0.5	0.75	0.5	0.25	0.75	0.5	0.5	0.5	0.5	1.5	1.5	0.75	0.25	0.5	0.5	1	0.25	0	0.75	0.25	16.25
28	Network Administrator	0.25	per jurisdiction	O	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0	0.25	0.25	6.5	
29	Data Center Manager	0.25	per jurisdiction	CLE	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0	0.25	0.25	6.5	
30	Central Services Manager	1	for every 5 staff supervised	C	0.75	4	0.75	0.75	0.25	0.25	1.5	1	1.75	1.25	0.5	1.5	1	1.25	1.25	0.75	3	3	1.75	0.5	0.75	1.25	2	0.75	0	1.5	0.5	33.5
31	Central Contract Specialist	65	contracts per FTE	C	4.25	19.75	4.25	3.25	1.5	1	7	5	8.25	6.25	2.75	7.5	4.5	6.25	5.75	4	15.5	15	8.75	2.75	4.25	6.25	9.75	3.25	0.25	7	2	166
32				CGI ALL STAFF TOTAL:	20.75	82.75	20.25	17	10.25	8.75	32	23.75	33.5	28	14.75	33.25	21.5	29	26.25	20	70	44.5	39	14.5	20.25	28	42.5	17	1.95	28	12	739
33				CGI NEW STAFF TOTAL :	20.75	41.38	20.25	17	0	8.75	0	23.75	33.5	28	14.75	33.25	21.5	29	26.25	20	0	0	39	14.5	20.25	28	42.5	17	1.95	28	12	541
34				PHA STAFF TOTAL:	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	0.1	2	2	52.1
35				SUBCONTRACTOR STAFF TOTAL:	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	22.75	0	0	0	0	0	0	0	2.75	0	28.5
36				GRAND TOTAL:	22.75	84.75	22.25	19	12.25	10.75	34	25.75	38.5	30	16.75	35.25	23.5	31	28.25	22	72	69.25	41	16.5	22.25	30	44.5	19	2.05	32.75	14	820
37				Confidence Level:	10%	75%	25%	25%	75%	10%	75%	10%	75%	50%	10%	10%	75%	50%	25%	25%	75%	75%	25%	10%	10%	50%	25%	50%	50%	25%	25%	
38																																
39																																
40	Notes:																															
41	1. Not CGI staff																															
42	2. Existing PBCA contracts that are already staffed																															
43	3. CA approximately 50% already staffed																															
44	4. Subcontracted to																															

Work Split

<<Date Macro>>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1						1	2	3	4	5	6	7	8	9	10
2		Position	Staffing Level Guideline		Jurisdiction:	AL800	CO800	CT800	GA800	LA800	MA800	MI800	MO800	MS800	PA800
3					Work split	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
4					Contracts:	280	272	209	326	171	489	413	367	267	571
5					Units:	16,120	16,156	14,674	26,186	14,280	40,890	33,584	23,335	15,860	44,817
6					Properties:	280	267	208	318	167	455	407	357	259	556
7					Main Offices:	1	1	1	1	1	1	1	1	1	1
8	PHA FTEs PBT 1-6	Director of Contract Administration <sup>1</sup>	1 per jurisdiction		L	1	1	1	1	1	1	1	1	1	1
9		Program Assistant	4 1 for every 4 FTEs		L	2	2	2	3	2	4	3	3	2	4
10		Local Contract Specialist	40 properties per FTE		L	7	7	5	8	5	12	10	9	7	14
11		Local Services Manager	1 for every 5 staff supervised		L	2	2	1	2	1	3	2	2	2	3
12	CGI FTEs PBT 1-6	State Contract Manager	1 per jurisdiction		L	1	1	1	1	1	1	1	1	1	1
13		Area Manager	1 > 6 supervisors		L	0	0	0	0	0	0	0	0	0	0
14		Central Services Manager	1 for every 5 staff supervised		C	1	1	1	1	1	2	2	2	1	2
15		Central Contract Specialist	65 contracts per FTE		C	4	4	3	5	3	8	6	6	4	9
16		Customer Relations Manager	Sup and Mgr combined			0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
17		Customer Relations Specialist	30,000 units per FTE	COL		0.5	0.5	0.5	0.75	0.5	1.25	1	0.75	0.5	1.5
18		Finance & Reporting Manager	1,000 contracts per FTE but not >2 jurisdictions	C		0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
19		Financial Analyst	Cobmined			1	1	0.75	1	0.75	1.75	1.25	1.25	1	2
20	Admin FTEs	Director of Operations	0.25 per jurisdiction		O	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
21		Administrative Assistant	1 per main office		L	1	1	1	1	1	1	1	1	1	1
22		Voucher Training & Compliance Specialist	2000 contracts per FTE	C		0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
23		Business Operations Analyst	700 contracts per FTE	C		0.5	0.5	0.25	0.5	0.25	0.75	0.5	0.5	0.5	0.75
24		Quality Assurance Manager	1100 contracts per FTE	L		0.25	0.25	0.25	0.25	0.25	0.5	0.5	0.25	0.25	0.5
25		Quality Assurance Specialist	350 contracts per FTE (MOR)	L		0.75	0.75	0.5	1	0.5	1.5	1.25	1	0.75	1.75
26		Quality Assurance Specialist	500 contracts per FTE (CR & VCHR)	C		0.5	0.5	0.5	0.75	0.25	1	0.75	0.75	0.5	1.25
27		Training & Compliance Specialist	850 contracts per FTE	C		0.25	0.25	0.25	0.5	0.25	0.5	0.5	0.5	0.25	0.75
28		Network Administrator	0.25 per jurisdiction	O		0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
29		Data Center Manager	0.25 per jurisdiction	CLE		0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
30															
31		PBT 1 to 6			PHA FTE count:	12	12	9	14	9	20	16	15	12	22
32					CGI FTE count:	8.5	8.5	7.25	9.75	7.25	15	12.25	12	8.5	16.5
33					TOTAL FTE count:	20.5	20.5	16.25	23.75	16.25	35	28.25	27	20.5	38.5
34					CGI FTE %:	41%	41%	45%	41%	45%	43%	43%	44%	41%	43%
35															
36					Admin CGI FTE count:	4.25	4.25	3.75	5	3.5	6.25	5.5	5	4.25	7
37					Admin Subcontractor FTE count:	0	0	0	0	0	0	0	0	0	0
38					TOTAL FTE	24.75	24.75	20	28.75	19.75	41.25	33.75	32	24.75	45.5
39															
40					Total CGI FTEs:	12.75	12.75	11	14.75	10.75	21.25	17.75	17	12.75	23.5
41															

	P	Q	R	S	T	U
1	11	12	13	14	15	
2	SC800	TN800	TX800	WI800	WV800	Total
3	yes	no	yes	yes	yes	
4	271	402	636	448	123	5,245
5	17,932	29,590	50,510	22,821	9,930	376,685
6	266	390	604	420	123	5,077
7	1	1	1	1	1	15
8	1	1	1	1	1	15
9	2	3	5	3	1	41
10	7	10	15	10	4	130
11	2	2	3	2	1	30
12	1	1	1	1	1	15
13	0	0	0	0	0	0
14	1	2	2	2	1	22
15	4	6	10	7	2	81
16	0.5	0.5	0.5	0.5	0.5	7.5
17	0.5	1	1.75	0.75	0.25	12
18	0.5	0.5	0.75	0.5	0.5	7.75
19	1	1.25	2	1.5	0.5	18
20	0.25	0.25	0.25	0.25	0.25	3.75
21	1	1	1	1	1	15
22	0.25	0.25	0.25	0.25	0.25	3.75
23	0.5	0.5	1	0.75	0.25	8
24	0.25	0.25	0.5	0.5	0.25	5
25	0.75	1.25	1.75	1.25	0.25	15
26	0.5	0.75	1.25	1	0.25	10.5
27	0.25	0.5	0.75	0.5	0.25	6.25
28	0.25	0.25	0.25	0.25	0.25	3.75
29	0.25	0.25	0.25	0.25	0.25	3.75
30						
31	12	16	24	16	7	216
32	8.5	12.25	18	13.25	5.75	163
33	20.5	28.25	42	29.25	12.75	379.25
34	41%	43%	43%	45%	45%	
35						
36	4.25	5.25	7.25	3.25	3.25	72
37	0	0	0	2.75	0	2.75
38	24.75	33.5	49.25	35.25	16	454
39						
40	12.75	17.5	25.25	16.5	9	235.25
41						

	A	B	C	D	E	F	G	H	I
1						1	2	3	
2		Position	Staffing Level Guideline		Jurisdiction:	IN800	MD800	VA800	Total
3					Work split	no	no	yes	
4					Contracts:	406	292	215	913
5					Units:	29,466	22,791	18,323	70,580
6					Properties:	386	288	207	881
7					Main Offices:	1	1	1	3
8	AHSC FTEs PBT 1-6	General Manager of Contract Administration	1 per jurisdiction	L	1	1	1	3	
9		Program Assistant	4 1 for every 4 FTEs	L	3	2	2	7	
10		Central Services Manager	1 for every 5 staff supervised	C	2	1	1	4	
11		Central Contract Specialist	55 contracts per FTE	C	8	6	4	18	
12		Customer Relations Manager	Sup and Mgr combined		0.5	0.5	0.5	1.5	
13		Customer Relations Specialist	30000 units per FTE	COL	1	1	0.5	2.5	
14		Finance & Reporting Manager	1000 contracts per FTE but not >2 jurisdictions	C	0.5	0.5	0.5	2	
15		Financial Analyst	Combined		1.25	1	0.75	3	
16	CGI FTEs PBT 1-6	State Contract Manager	1 per jurisdiction	L	1	1	1	3	
17		Area Manager	1 > 6 supervisors	L	0	0	0	0	
18		Local Contract Specialist	42 properties per FTE	L	9	7	5	21	
19		Local Services Manager	1 for every 5 staff supervised	L	2	2	1	5	
20	CGI Admin FTEs	Director of Operations	0.25 per jurisdiction	O	0.25	0.25	0.25	0.75	
21		Administrative Assistant	1 per main office	L	1	1	1	3	
22		Voucher Training & Compliance Specialist	2000 contracts per FTE	C	0.25	0.25	0.25	0.75	
23		Business Operations Analyst	700 contracts per FTE	C	0.5	0.5	0.25	1.25	
24		Quality Assurance Manager	1100 contracts per FTE	L	0.25	0.25	0.25	0.75	
25		Quality Assurance Specialist	350 contracts per FTE (MOR)	L	1.25	0.75	0.5	2.5	
26		Quality Assurance Specialist	500 contracts per FTE (CR & VCHR)	C	0.75	0.5	0.5	1.75	
27		Training & Compliance Specialist	850 contracts per FTE	C	0.5	0.25	0.25	1	
28		Network Administrator	0.25 per jurisdiction	O	0.25	0.25	0.25	0.75	
29		Data Center Manager	0.25 per jurisdiction	CLE	0.25	0.25	0.25	0.75	
30									
31		PBT 1 to 6		AHSC FTE count:	17.25	13	10.25	41	
32				CGI FTE count:	12	10	7	29	
33				TOTAL FTE count:	29.25	23	17.25	69.5	
34				CGI FTE %:	41%	43%	41%		
35									
36				OTHER CGI FTE count:	5.25	4.25	3.75	13.25	
37				Subcontractor FTE count:	0	0	0	0	
38				TOTAL FTE	34.5	27.25	21	82.75	
39									
40				Total CGI FTEs:	17.25	14.25	10.75	42.25	
41									